ENHANCED RATE FOLLOW UP & SUPPORT

JUNE 27, 2019

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MEDICAID AUTHORITY: REVIEW OF ENHANCED SUPPORTS & FUNDING

- Department of Social Services Division of Medical Services review of Enhanced Funding within CHOICES waiver services
- Sample of 30 participants receiving Enhanced Funding
- Recommendations within three categories:
 - System Changes
 - Training
 - Operational Enhancements

MEDICAID AUTHORITY: RECOMMENDED CHANGES

- System Changes
 - Update & implement Enhanced Funding Policy to include standard form(s)
 - Case Manager (CM) awareness of Enhanced Funding and clear description of such within ISP
- Training:
 - Training for providers on Rights Restrictions, Restoration Plans, documentation of behaviors, and goals (specific, measurable, achievable, relevant, time-bound)
- Operational Enhancements:
 - Create and implement record retention policy for DHS
 - Assure all policies, forms, and reports are current and accessible to recipients, guardians, advocates and providers
 - · Facilitate a system environment in which standardized assessments will be created for providers' use

TERMINOLOGY

- Existing Group when a participant joins a previously approved group (established prior to June 1, 2019)
 - This could be filling a vacancy or the addition of a person to the group
- New Group first time request to support people in a group setting
- Previously existing requests approved before June 1, 2019
- Intervention and Support Specialist (ISS) formerly known as DDD Resource
 Coordinators

LIFE DOMAINS

- Daily Life & Employment What a person does as part of everyday life (school, employment)
- Community Living Where and how someone lives (housing, transportation)
- Safety & Security A balance between staying safe and making own decisions (emergencies, well-being)
- Healthy Living Living a healthy lifestyle and learning healthy habits (medical, mental health, wellness)
- Social & Spirituality Having friends and personal connections (leisure activities, personal networks, faith community)
- Citizenship & Advocacy Building valued roles in one's community (making choices, setting goals)













OUTLINE OF CHECKPOINTS – IND. AND GROUP

| Individual | New Group | Existing Group (for participant joining group) |
|--|--|--|
| 3 Month – Submit document | 3 Month – Submit document | 6 – Month – Submit document and on-site follow-up |
| 6 Month – Submit document and on-site follow-up | 6 Month – Submit document and on-site follow-up | After 6- Month monitoring the individual will follow existing group monitoring schedule. |
| 12 Month – Submit document | 12 Month – Submit document | |
| 18 Month – Submit Document and on-site follow-up | 18 Month – Submit document and on-site follow-up | |
| 24 Month – Submit document | 24 Month – Submit document | |

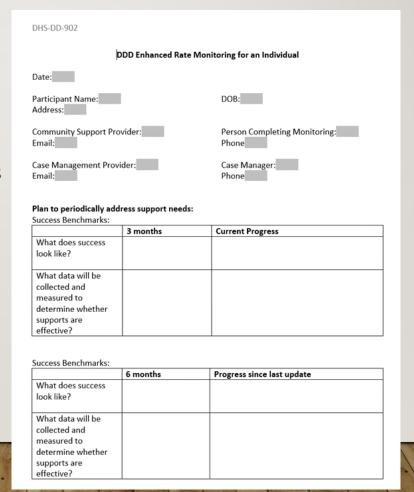
EXAMPLE: INDIVIDUAL ENHANCED RATE

- Individual Sally's enhanced rate is approved and effective July 13, 2019.
 - 3 Month October 2019 CSP submits DHS-DD-902
 - 6 Month January 2020 CSP submits DHS-DD-902 and on-site follow-up occurs
 - 12 Month July 2020 CSP submits DHS-DD-902
 - 18 Month January 2021 CSP submits DHS-DD-902 and on-site follow-up occurs
 - 24 Month July 2021 CSP submits DHS-DD-902
 - At all reporting intervals above, DDD will review ISP monitoring completed by Case Manager
 - ❖ The intervals will continue every 6 months for the duration of the enhanced rate.

| | DDD Enhanced Rate | e Monitoring for an Individual |
|---|-------------------|--|
| Date: | | |
| Participant Name: Address: | | DOB: |
| Community Support Pr Email: | ovider: | Person Completing Monitoring: Phone |
| Case Management Prov Email: | vider: | Case Manager: Phone |
| Success Benchmarks: | 3 months | Current Progress |
| What does success | 3 months | Current Progress |
| What data will be | | |
| collected and | | |
| | | |
| | | |
| measured to | | |
| measured to determine whether | | |
| measured to determine whether supports are | | |
| measured to determine whether supports are effective? | le mante | Decrees the later and the |
| measured to determine whether supports are effective? Success Benchmarks: | 6 months | Progress since last update |
| measured to determine whether supports are effective? | 6 months | Progress since last update |
| measured to determine whether supports are effective? Success Benchmarks: What does success look like? What data will be | 6 months | Progress since last update |
| measured to determine whether supports are effective? Success Benchmarks: What does success look like? What data will be collected and | 6 months | Progress since last update |
| measured to determine whether supports are effective? Success Benchmarks: What does success look like? What data will be | 6 months | Progress since last update |
| measured to determine whether supports are effective? Success Benchmarks: What does success look like? What data will be collected and | 6 months | Progress since last update |
| measured to determine whether supports are effective? Success Benchmarks: What does success look like? What data will be collected and measured to | 6 months | Progress since last update |

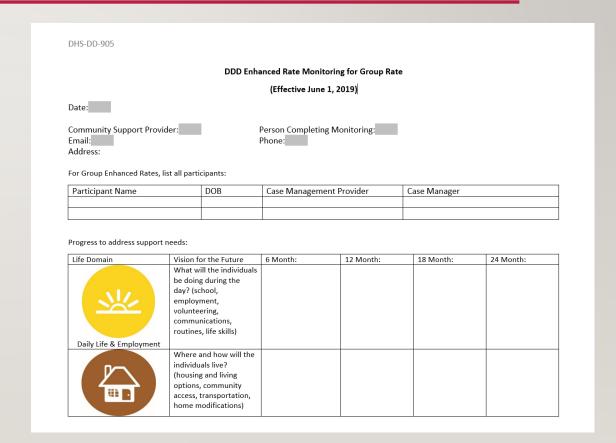
EXAMPLE: INDIVIDUAL JOINING EXISTING GROUP

- Existing Group Individual joins group enhanced rate July 13, 2019.
 - 6 Month January 2020 CSP submits document DHS-DD-902(for participant joining group) and on-site follow-up occurs
 - After 6- Month monitoring the individual will follow existing group monitoring schedule.
 - At all reporting intervals above, DDD will review ISP monitoring completed by Case Manager



EXAMPLE: NEW GROUP ENHANCED RATE

- New Group enhanced rate effective July 13, 2019
 - 3 Month October 2019 CSP submits DHS-DD-905
 - 6 Month January 2020 CSP submits DHS-DD-905 and on-site follow-up occurs
 - 12 Month July 2020 CSP submits DHS-DD-905
 - 18 Month January 2021 CSP submits DHS-DD-905 and on-site follow-up occurs
 - 24 Month July 2021 CSP submits DHS-DD-905
 - At all reporting intervals above, DDD will review ISP monitoring completed by Case Manager
 - ❖ The intervals will continue every 6 months for the duration of the enhanced rate.



TRANSITION RATE: SUPPORT & TECHNICAL ASSISTANCE

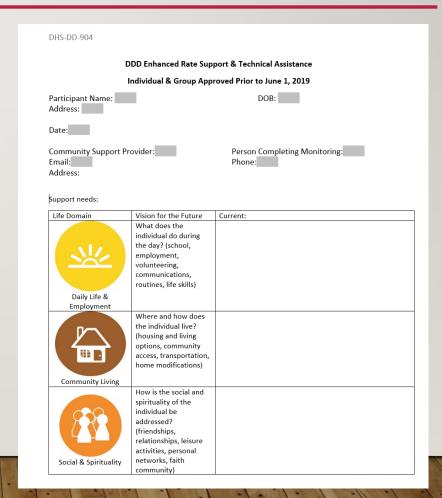
- The intent and purpose is to provide support for the CSP and individual so that living in the community is a success.
- 3 Month Phone call to review progress and supports needed
- 6 Month On-site follow-up
- 12 Month Phone call to review progress and supports needed
- 18 Month Submits DHS-DD-902 and on-site follow-up
- 24 Month Submits DHS-DD-902
- * At all reporting intervals above, DDD will review ISP monitoring completed by Case Manager

EXAMPLE: TRANSITION RATE

- John's enhanced rate is effective July 13, 2019
 - 3 Month October 2019 Phone call between CSP, SDDC Case Manager, Case Manager, Program Specialist, Clinical Administrator
 - 6 Month January 2020 On-site follow-up
 - 12 Month July 2020 Phone call
 - 18 Month January 2021 Submits DHS-DD-902 and on-site follow-up
 - 24 Month July 2021 Submits DHS-DD-902
 - *At all reporting intervals above, DDD will review ISP monitoring completed by Case Manager
 - * The intervals will continue every 6 months for the duration of the enhanced rate.

RATES APPROVED PRIOR TO JUNE 1, 2019

- Previously exisiting
- Annual support and technical assistance by DDD
- Each CSP will have a designated month during which support and technical assistance occurs
- 30 day notice and details will be provided
 - The CSP will submit the DHS-DD-904
 - Quarterly Monitoring will be reviewed
 - On-site follow-up will occur to provide DDD further information regarding enhanced supports provided
 - Technical assistance will be offered as determined by the ISP Team and/or DDD



ONSITE VISITS & SUPPORT

- Support & Technical Assistance
 - Charting the LifeCourse
 - Interventions
 - Information about Mental Health
 - Assistance with behavior support plans and functional behavior analysis

ADJUSTING OR ENDING AN ENHANCED RATE

- DDD's focus is to ensure supports are delivered as outlined in the plan and that enhanced funding is used to promote positive outcomes for the person
- Rate will be reviewed in conjunction with submission of DHS-DD-902, 904, and 905
 - Individual changes to staff ratios, enhanced support schedule
 - Group when/if a person leaves an established group, the Program Specialist will verify with the CSP whether the vacancy will be filled – if not, DHS will reassess the group cost report and rates adjusted to reflect based on new group size
 - Significant Change Request will be submitted to reflect the person's address change & description should detail reason for exiting enhanced group supports.
 - If the vacancy will be filled, no further action is needed unless vacancy exceeds 90 days

SUMMARY OF FORM NUMBERS & PURPOSE

- DHS-DD-900: Enhanced Rate Request Individual OR Group
- DHS-DD-902: Individual Enhanced Rate Monitoring document
- DHS-DD-903: Intervention & Support Specialist Referral (DDD Use Only)
- DHS-DD-904: Monitoring document for Enhanced Rates (Individual and Group)
 approved prior to June 1, 2019
- DHS-DD-905: Monitoring document for New Group Enhanced Rate

QUESTIONS?

- Jamie Morris, DDD Clinical Administrator
 - Jamie.Morris@state.sd.us
 - 605-773-3438

OR

Contact your assigned Program Specialist